

MINUTES

SUBJECT	WATERCARE SERVICES BOARD MEETING
VENUE	Boardroom, Level 2, Watercare Services Limited, 73 Remuera Road, Remuera, Auckland
DATE	21 August 2014
TIME	09:00
STATUS	Open Session

	<p>Present:</p> <p>M Allen D Clarke (Chairman) N Crauford P Drummond C Harland J Hoare S Huria T Lanigan A Delany (Board Observer)</p>	<p>In Attendance:</p> <p>R Chenery R Fisher D Hawkins R Jaduram T Langridge B Monk R O'Connor B Taplin G Wood D Worsnop</p>	<p>Public in Attendance:</p> <p>One member of the public</p>
1.	<p>Apologies</p> <ul style="list-style-type: none"> M Ford 		
2.	<p>Minutes of Previous Meeting</p> <ul style="list-style-type: none"> The Board resolved that the Minutes of the public section of the Board meeting held on 31 July 2014 at 09:00, be confirmed as correct. 		
3.	<p>Directors Corporate Governance Items</p> <ul style="list-style-type: none"> Corporate Planner 2014 The meetings of the Health and Safety Committee will be added to the corporate planner. Disclosure of Interests The disclosure of interests was noted. Organisational Chart The organisational chart was noted. 		
4.	<p>Chief Executive's Report</p> <ul style="list-style-type: none"> Infrastructure Planning The Board discussed the proposed change in procurement methodology to be implemented for the Hunua 4 project, section between Campbell Crescent to the Khyber Pass reservoir. The Board was assured that there will be no diminution in probity and the proposed more sophisticated process has been thoroughly audited. The Board was advised that the Pukekohe to Clarks Beach watermain will be fully operational in October 2014. This will bring the former Franklin District Council area supply up to the Ministry of Health drinking water standards. The Mayor and the Chairman of the Local Board will be invited to an appropriate opening ceremony. Following another failure of the power supply to the Ardmore WTP, the restart process worked successfully. 		

	<ul style="list-style-type: none"> • Finance <p>The Board noted that the level of 60-day and over debtors continues to fall, as does the quantum of the average debt per account, now only \$94.</p> <p>Brian Monk spoke to the report on the Water Utility Consumer Assistance Trust (WUCAT). The Board has previously noted that the number of applicants that progress to the second stage of the process is significantly less than the number who complete the initial application form.</p> <p>A survey has been undertaken of 249 such customers which shows the primary reasons applicants do not progress to the second stage is :</p> <ul style="list-style-type: none"> ➤ people have paid the invoice ➤ the property has been sold ➤ payment arrangements have been made. <p>Only a small percentage of customers reported that the process was too difficult.</p> <p>Restrictions – Five new restrictions have been implemented and six restrictions removed as the debt had been cleared.</p> <p>The Board were advised that after numerous attempts have been made in correspondence and in person, a further two members of the Water Pressure Group have paid the long outstanding arrears. Action by way of restrictions will now be taken to recover the significant sums involved.</p> <ul style="list-style-type: none"> • Non Domestic Wastewater Tariff <p>The Board commended the work which Rebecca Chenery had undertaken in conjunction with the Non-Domestic Wastewater Tariff Project. Marlon Bridge continues to work to resolve the remaining issues with the three large industrial entities.</p>
5.	<p>Proposed Water Supply and Wastewater Bylaw</p> <ul style="list-style-type: none"> • Rob Fisher spoke to the paper. He said a similar process was required to that undertaken with the new Trade Waste Bylaw, in that Watercare will propose the bylaws to be repealed and new bylaws to be enacted. These will be recommended to Auckland Council. A Watercare appointed bylaw panel will hear any submissions from the public in February 2015. • The Board resolved to approve the formal bylaw development process to create the new water and wastewater bylaws to assist with protection of the Watercare networks.
6.	<p>Rural Water and Wastewater Upgrade Programme</p> <ul style="list-style-type: none"> • Rob Fisher spoke to the paper, noting that by the end of 2014, all water treatment plants would be compliant with the Drinking Water Standards for New Zealand. <p>Good progress is being made with the Wastewater Treatment Plants and it was to be hoped that all those requiring new consents will have them in place by the end of 2018.</p> <p>Work is underway on the regional wastewater strategy for both the northern and southern areas of Auckland.</p>
7.	<p>AMDD Provisional Trade Waste Charges 2014/15</p> <ul style="list-style-type: none"> • The Board resolved to adopt the AMDD provisional trade waste charges for 2014/15, subject to support being received from the Employers and Manufacturers Association.
8.	<p>General Business</p> <ul style="list-style-type: none"> • There was no general business. • The meeting closed at 10:20.

CERTIFIED AS A TRUE AND CORRECT RECORD

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Chairman